



F. No. 01-01/2019-Admn

Government of India

NATIONAL DISASTER MANAGEMENT AUTHORITY

NDMA Bhawan, A-1, Safdarjung Enclave,

New Delhi -110 029

Tel. No. 011 26701700



Sub: Advertisement for recruitment of Senior Research Officer (4 posts) by direct recruitment basis. NDMA invites applications from persons with qualification and expertise in the country for following post:-

| Sl. No. | Name of Post | Post by Nature | Vacancy | Salary | Educational Qualification* | Experience | Max. Age Limit |
|---------|-------------------------|--------------------|--|--|---|--|----------------------|
| 1 | Senior Research Officer | Direct Recruitment | 4 Posts [2 UR] (1 OBC) (1 SC) | Pay Level 11 in pay matrix Rs. 67,700 - 2,08,700 | (i) Master of Arts, or Master of Science or Bachelor of Veterinary Science or Bachelor of Medicine and Bachelor of Surgery or Bachelor of Technology or Bachelor of Engineering in the relevant field from a recognized university equivalent or institute or equivalent degree, or (ii) Master of Philosophy or Master of Veterinary Science or Master of Technology in the relevant field from a recognized university or institutes or equivalent, or equivalent degree, or (iii) Doctor of Philosophy or Doctor of Medicine or Master of Surgery in the relevant field from a recognized University or Institute or equivalent, or equivalent degree. | (a) With academic/organizational/governance/field experience in areas/ subjects related to disaster management such as: Floods, Cyclones, Earthquakes, River Erosion, Snow Avalanches & Landslides, Drought, Climate Change, Chemical Biological & Radiological emergencies, Civil Defence, Risk & Vulnerability Analysis, Medical Preparedness, Training & Capacity Building, Education & Disaster Management Community awareness or other areas related to Disaster Management/governance. (b) (i) five years' post - qualification experience for those possessing educational qualifications referred to in item (i) above. (ii) three years' post - qualification experience for those possessing educational qualifications referred to in item (ii) above. (iii) two years' post - qualification experience for those possessing educational qualifications referred to in item (iii) above. | Detail as per Para 2 |

* The detailed Recruitment Rules and terms and conditions and eligibility criteria (educational qualification, experience etc) for recruitment of SROs (DR) are indicated in the Recruitment Rules and may be seen on NDMA website at <http://ndma.gov.in>

2. (i) The maximum age limit for Senior Research officer (Direct Recruitment) is 35 years for UR, 38 years for OBC and 40 years for SC (Relaxable for Government Servants upto the age of forty (40) years in the case of general candidates and upto the age of forty three year: (43) in the case of OBC candidates and upto forty Five (45) years in the case of candidates belonging to the Scheduled Castes in accordance with the instructions or order issued by the Central Government from time to time).

(ii) Age relaxation to physically handicapped persons will be given as per extant rule.

Note: - The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, the Union Territory of the Andaman and Nicobar Islands or the Union Territory of Lakshadweep.

3. Interested individuals may send their bio-data in the prescribed proforma available on the NDMA website alongwith certificates establishing educational qualification, experience to Under Secretary (Admn.), National Disaster Management Authority, A-1, Safdarjung Enclave, New Delhi-110029 within 45 days from the date of publication of advertisement in the employment news.

Important note : Incomplete application will not be considered.

(Ashok Kumar Gupta)
Under Secretary (Admn.)

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NATIONAL DISASTER MANAGEMENT AUTHORITY
NDMA Bhawan, A-1, Safdarjung Enclave,
New Delhi – 110029.

Website: ndma.gov.in

Tel. No.:011-26701700

Recruitment Rules

Applications from eligible persons are invited for the following Posts on direct recruitment basis and deputation basis:-

Advertisement for filling up the four posts of Senior Research Officer by direct recruitment.

1. **Senior Research Officer:: (Pay level 11 in the pay matrix Rs. 67,700- 2,08,700)**
No. of posts - to be filled by Direct Recruitment – 04 (2 UR + 1 SC + 1 OBC)

Eligibility conditions for Direct Recruitment:

Age: (i) The maximum age limit for Senior Research officer (Direct Recruitment) is 35 years for UR, 38 years for OBC and 40 years for SC (Relaxable for Government Servants upto the age of forty (40) years in the case of general candidates and upto the age of forty three years (43) in the case of OBC candidates and upto forty Five (45) years in the case of candidates belonging to the Scheduled Castes in accordance with the instructions or order issued by the Central Government from time to time).

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Educational Qualifications: (i) Master of Arts, or Master of Science or Bachelor of Veterinary Science or Bachelor of Medicine and Bachelor of Surgery or Bachelor of Technology or Bachelor of Engineering in the relevant field from a recognized university equivalent or institute or equivalent degree, or (ii) Master of Philosophy or Master of Veterinary Science or Master of Technology in the relevant field from a recognized university or institutes or equivalent, or equivalent degree, or (iii) Doctor of Philosophy or Doctor of Medicine or Master of Surgery in the relevant field from a recognized University or Institute or equivalent, or equivalent degree.

Experience:

(a) With academic/organizational/governance/field experience in areas/ subjects related to disaster management such as: Floods, Cyclones, Earthquakes, River Erosion, Snow Avalanches & Landslides, Drought, Climate Change, Chemical Biological & Radiological emergencies, Civil Defence, Risk & Vulnerability Analysis, Medical Preparedness, Training & Capacity Building, Education & Disaster Management Community awareness or other areas related to Disaster Management/governance.

(b) (i) five years' post – qualification experience for those possessing educational qualifications referred to in item (i) above. (ii) three years' post – qualification experience for those possessing educational qualifications referred to in item (ii) above. (iii) two years' post – qualification experience for those possessing educational qualifications referred to in item (iii) above.

However, applications from the persons who are already employed in Govt./Ministry/Deptts./PSU/Autonomous Bodies etc may be forwarded through proper channel.

APPLICATION FOR THE POST OF SENIOR RESEARCH OFFICER BY DIRECT RECRUITMENT

Bio-Data Proforma

1. Name in Block letters : _____
2. Father's Name : _____
3. Date of Birth (in Christian era) : _____
4. Age on closing date of receipt of application in India : _____
5. Educational Qualification : _____

6. Whether Educational and other Qualifications required for the post are Satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

| Qualifications/ Experience required | Qualifications/Experience possessed by the applicants |
|-------------------------------------|---|
| Essential (1) (2) (3) | |
| Desired (1) (2) | |

(Add additional sheet if necessary)

7. Please state clearly whether in the light Of entries made by you above, you meet the requirements of the post : _____

8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

| Office/instt./ Orgn | Post held | From | To | Scale of Pay and basic pay | Nature of duties |
|---------------------|-----------|------|----|----------------------------|------------------|
| | | | | | |

9. Nature of present employment, i.e., ad hoc or temporary or permanent: _____

10. In case of the present employment is held on regular/deputation/contract basis, please state:-

(a)The date of initial appointment: _____

(b) Period of appointment on deputation/ Contract _____

(c) Name of the parent office/organization to which you belong: _____

11. Additional details about present employment: _____
Please state whether working under:-

- (a) Central Government _____
- (b) State Government _____
- (c) Autonomous organizations _____
- (d) Government Undertakings _____
- (b) Universities _____

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale: _____

13. Total emoluments as per month now drawn : _____

14. Additional information, if any, which you would like to mention in support to your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/Advertisement) (Note: a separate sheet, if the space is insufficient) _____

15. Whether belongs to UR/ OBC/SC/ST/PH: _____

DECLARATION

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date : _____

Address _____

Tel./Mobile No: _____

E.mail ID: _____

Note: Persons employed in Government organizations or otherwise should forward their application through proper channel i.e. employer.