

 सत्यमेव जयते	F. No. 01-19/2022-Admn Government of India NATIONAL DISASTER MANAGEMENT AUTHORITY NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi –110 029 Tel. No. 26701700	
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Sub: Advertisement for the one position of Consultant (Earthquake & Tsunami) in National Disaster Management Authority (NDMA) on contract basis.

NDMA invites applications from Indian national having requisite qualification and experience for following position:-

Sl. No.	Name of Position	Post in Nature	No. of Vacancy	Educational Qualification	Post Qualification Experience	Max. Age Limit
1.	Consultant (Earthquake & Tsunami)	Contractual	1	<p>Essential :- M.Tech / ME in Structural /Earthquake Engineering, Or Post Graduate qualifications in Civil Engineering / Seismology/ Geography and Geology.</p> <p>Desirable :- Ph.D., and other additional qualification in the respective field would be preferred.</p> <p>Further, a candidate having experience in managing earthquake project (Government) will be preferred.</p> <p>Note: Retired Central Government officials with matching education and experience, who have held a position with grade pay of INR 7,600/- may also apply.</p>	Candidate should have more than three years of post qualification experience in the relevant field.	40 years. (For retired employee from Central Govt. the upper Age limit shall be 64 years)

- Remuneration Band Rs. 75,000/- — Rs. 1,00,000/- p.m. Remuneration in respect of retired Central Government employee will be fixed as per Ministry of Finance, Department of Expenditure O.M. No. 3-25/2020-E.III.A dated 09th December, 2020.
- The detailed terms and conditions and eligibility criteria (educational qualifications, age, experience etc) for engagement of above position is indicated in the Term of Reference (ToR) of the above position and may be seen on NDMA website at <http://ndma.gov.in>
- Essential /desirable educational qualifications and experiences will be verified with original certificates.
- Interested individuals may send their bio-data in the prescribed proforma available on the NDMA website alongwith Statement of Purpose (SoP) in 250 words maximum and copies of certificates establishing their educational qualification, experience to Shri Abhishek Biswas, Under Secretary (Admn.), National Disaster Management Authority, NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi-110029, Phone No. 011-26701700 within **20 days** from the date of publication of advertisement in the employment news.

Abhishek Biswas)
Under Secretary (Admn)

TERMS AND REFERENCE

Consultant (Earthquake and Tsunami)

1.	Purpose	<p>India is highly vulnerable to a variety of natural disasters. With respect to earthquakes, about 56 percent of India's landmass is vulnerable to earthquakes, with moderate-to-severe shaking. Based on the previous incidents of earthquakes that have caused substantial and destructive damage and loss, in the terms of the collapse of structure and loss of life and other associated serious consequences, etc.</p> <p>To address such issues and challenges and to minimize the impact of such devastating earthquakes, NDMA has been working area in these areas since its inception and has published numerous guidelines in this regard and implemented several projects which aim at mitigating the earthquake risk and generating awareness among citizens.</p> <p>Considering the importance of earthquakes risks management in the country, NDMA requires the services of an experienced professional as a Consultant (Earthquake and Tsunami).</p>
2.	Position (in numbers)	Consultant - One (1)
3.	General overview	<p>The National Disaster Management Authority (NDMA) is the apex-level institution for disaster management in India. The Disaster Management Act, of 2005 provides for setting up the NDMA along with a host of other institutions at the national, state, and district levels. Chaired by the Prime Minister of India, the NDMA is mandated to lay down the policies, plans, and guidelines for disaster management, and implement various programs related to several aspects of disaster management. Since its inception, the NDMA has implemented several initiatives and programs on strengthening disaster preparedness and mitigation, improving disaster response and recovery, and supporting capacity-building activities in the country.</p> <p>This is a focused area that requires specialized skills and partnership with concerned Ministries / Departments and other institutions dealing with the required expertise.</p>
4.	Scope of work (Local, regional or pan-India)	<p>Consultant (Earthquake and Tsunami) will provide technical assistance to NDMA and support coordination with the line central and state agencies. In addition, the Consultant will assist NDMA in developing projects and programs and monitoring their implementation. The above position is at PAN –India level and it is expected that the consultant will be posted at NDMA.</p>

5.	Duty station	New Delhi, India
6.	Status (Full time/ Part Time/ Short term or Long term)	Full Time
7.	Deliverables	<p>The broad deliverables are as under: -</p> <ul style="list-style-type: none"> • Mainstreaming of earthquake-resistant construction in the development of projects of states and Central government and bank-financed projects. • Facilitation of the Structural safety audit work of the Critical Lifeline buildings by state and central governments. • Mainstreaming and promotion of Earthquake Retrofitting techniques. • Providing support in the formulation of the Earthquake/Multi-hazard disaster risk index. • Scenario development for a historical earthquake. • Liaise with various stakeholders, line ministries, and concerned Government Departments. • Monitor the ongoing related Programme and activities. • Review State & District DM Plans as per the domain expertise. • Preparation of Schemes/ Projects related to the earthquake. • Organizing National Workshop/Conference/ Seminars on the earthquake risk mitigation. • Enhancing capacity development /Awareness Level development to the grass-root level of the country. • Assist in establishing proper Techno-Legal Regime in the country. • Support in organizing international/ national workshops, seminars, and conferences. • Any other subject related work assigned by the reporting authority.
8.	Competencies and Skills required	<ul style="list-style-type: none"> • Promoting the vision of NDMA • Advising, leading and supervising • Formulating concepts and strategies • Managing resources • Ability to work in a team situation and engage with diverse stakeholders • Inter-personal and communication skills • Proactive engagement and dialogue • Strategic advice and communication

	Language proficiency -	Fluency in written and spoken English is required for this position.
9.	Educational Qualifications	
	(b) Essential	M Tech / ME in Structural/Earthquake Engineering. Or Post Graduate qualifications in Civil Engineering/Seismology/ Geography and Geology
	(b) Desirable	Ph.D., and other additional qualification in the respective field would be preferred. Further, a candidate having experience in managing earthquake project (Government) will be preferred.
10.	Experience	Candidates should have more than 3 years of post qualification experience in the relevant field.
	Note - Retired government officials with matching education and experience, who have held a position with grade pay of INR 7,600/ may also apply	
11.	Upper Age Limit	<ul style="list-style-type: none"> • Maximum 40 years. • For retired employees from Central Government, the upper age limit shall be 64 years.
12.	Remuneration	Rs. 75,000/- – 1,00,000/- p.m.
13.	Duration	Initially, a successful candidate will be given a contract for one year (full time) which may be extended up to a maximum of another two years (maximum of three years) subject to satisfactory performance satisfactory Annual Performance Review based on clearly defined Key Performance Indicators.
14.	Reporting Mechanism	The consultant shall report to JS (Mitigation), NDMA.
15.	Support/inputs to be provided by NDMA to facilitate consultancy	During the consultancy, no additional support other than office equipment i.e. Desktop, Printers, Internet, etc. may be provided by NDMA. However, allowances such as TA/DA, Lodging & Boarding expenses, etc. for official tours, visits, etc. will also be provided as per the rules/regulations of GOI/NDMA.
16.	Special remarks, such as travel, etc.	For all official tours, visits of Consultant, allowances such as TA/DA, Lodging & Boarding expenses, etc. for an official tour, visit, etc. will also be provided as per the rules/regulations of GOI/NDMA.
17.	Termination of Contract	The engagement of Consultants at NDMA is temporary and NDMA can terminate the contract at any time without prior notice and without providing any reason for it. However, in the normal course, it will provide one month's notice to the Individual Consultant. The Individual Consultant can also seek the termination of the contract upon giving one month's notice to NDMA.

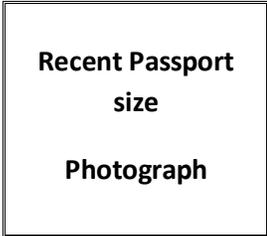
Application for the position of Consultant (Earthquake & Tsunami) in the National Disaster Management Authority (NDMA) on Contract Basis

Post applied for : _____

- (1) Name : _____
- (2) Father's Name :- _____
- (3) Sex (Male / Female) : _____
- (4) Date of Birth _____ Age _____ Years.
- (5) Category : SC/ST/OBC/General/Any Other (Pls. specify) _____
- (6) Contact Address :- _____

- (7) Permanent Address :- _____

- (8) E-mail : _____ Phone _____
- (9) Education (College education in reverse chronological order) (Pls add rows if required) :



S No.	Year	Degree/ Diploma	University/ Institution	Division/ GPA	Subjects

- (10) Experience (in reverse chronological order) (Pls add rows if required)

S No.	Period			Organization / Institution	Nature of work	Accomplishments
	From	To	Total			

(11) Trainings: _____

(12) Publications:- _____

(13) Awards / recognitions: - _____

(14) Membership of Professional Bodies/ Associations: - _____

(15) Retired Government staff (Pls indicate Pay/Pay band) :- _____

(16) References (Name, Designation, Institution, address, e-mail and Phone Number) :-

(1) : _____ (2) : _____

Date _____

Signature _____

*** Application form is to be submitted alongwith Statement of Purpose (SoP) in 250 words (maximum) and copies of certificates establishing educational qualifications, work experiences, trainings participated etc.**