



Government of India  
**NATIONAL DISASTER MANAGEMENT AUTHORITY**  
“NDMA Bhawan”, A-1 Safdarjung Enclave,  
New Delhi –110029  
Tel. No. 26701796, Fax 26701834



No. 18-3/2014-G&C

Date: 18<sup>th</sup> Sept., 2014

**NOTICE INVITING TENDER**

National Disaster Management Authority invites quotation for disposal of one Maruti Esteem Car on “**AS IS WHERE BASIS**” interested parties can inspect the vehicle on any working day between Monday to Friday between 11.00 A.M. to 3.00 P.M. from 18.09.2014 to 09.10.2014 at “NDMA Bhawan”, A-1, Safdarjung Enclave, New Delhi – 110029 (contact person, Shri Deen Dayal, Section Officer (Phone: 011-26701829). The quotation enclosed proforma in sealed cover subscribed “Tender for disposal of one staff car (Maruti Esteem)” should be sent to The Under Secretary (Gen.), “NDMA Bhawan”, A-1, Safdarjung Enclave, New Delhi – 110029 or the bid document completed in all respects along with Earnest Money Deposit (EMD) and other requisite documents may be put in the Tender Box kept on the reception of NDMA. The last date of receipt of quotation is by 3.00 P.M. on 09.10.2014. The bid shall be opened on the same day at 4.00 P.M. in the Dining Hall of NDMA. The tenderers, who wish to be present at the time of opening, may do so. The terms and conditions of the contract are as follows:-

**TERM AND CONDITIONS OF THE DISPOSAL OF STAFF CAR ONE MARUTI ESTEEM:**

1. As per the directions of the E&M Workshop, Airport Authority of India, State Transport Authority, Govt. of NCT of Delhi, the transfer of ownership of auctioned/condemned vehicle cannot be considered. However, a “No Objection Certificate” may be obtained from the Registering Authority for such vehicle for re-registration elsewhere outside NCR Region. The formalities have to be completed by the purchaser.
2. An EMD of Rs. 5,000/- (five thousand only) for vehicle in the form of Demand Draft in favour of DDO, NDMA should accompany the bid. The bids without EMD will be summarily rejected.
3. The successful bidder has to deposit the entire bid money within two working days after the acceptance of the bid. The EMD of Rs. 5,000/- for each vehicle will be forfeited

in case the bidder backs out for whatever reason. The EMD of unsuccessful bidder will be returned only after lifting of the stores by the successful bidder.

4. The bids received after the stipulated date and time i.e. after 3.00 P.M. on 09.10.2014 will be summarily rejected. The bids received through E-mail/Fax/Telegram will not be considered. However, bids through speed post/registered post/courier will be considered only if received before the stipulated date and time.

5. The prospective bidder has to submit authenticated documentary proof of his address. The Department reserves the right to verify the antecedents/documentary proof of his address. The authorities in the absence of the information the bids shall not be entertained.

6. The bids with overwriting/cutting in the quoted rates will not be considered.

7. The vehicle has to be removed from "NDMA Bhawan", A-1, Safdarjung Enclave, New Delhi – 110029. Within 2 days after acceptance of the quotation of the successful bidder. The bid amount by the successful bidder will be deposited in favour of DDO, NDMA.

**8. The disposal will ordinarily be in favour of the highest evaluated bidder, whose bid has been found to be responsive and who is eligible & qualified as per term & conditions.**

9. Successful bidder may be intimated for removal of sold vehicle at his own expenses. No assistance / transportation will be provided by NDMA. Permission to take out the disposed vehicle from NDMA premises will not be allowed on holidays, Saturday and Sunday, etc.

10. In case the highest quoting firm fails to honour the bid, the next opportunity will be given to the next highest quoting eligible bidder (H2 firm).

11. The vehicle shall be used for bonafide/lawful purpose only.

12. The vehicle will be disposed of on "As is where basis" and no guarantee to its roadworthiness or quality etc. is given by the Department.

Yours faithfully,

**(Partha Kansabanik)**  
**Under Secretary (Gen.)**  
**Tele: 011-26701796**

**PROFORMA**

To,

Shri Parth Kansabanik,  
Under Secretary (Gen.),  
National Disaster Management Authority,  
“NDMA Bhawan”, A-1, Safdarjung Enclave,  
New Delhi – 110029.

Subject: **Disposal of Old/Condemned one Staff Car (Maruti Esteem – 2006).**

I/We intend submit the quotation on the subject on captioned above and hereby consent to agree/accept all the term and conditions stipulated NDMA letter No. 18-3/2014-G&C dated 18.09.2014. The information desired and the rates quoted are as per following details:-

<b>Sl. No.</b>	<b>Description</b>	<b>Amount offered (in figures and words) Rs.</b>
(i).	Maruti Esteem bearing registration	
(ii).	EMD Details (Amount, Name of Bank Branch, DD date and No.)	
(iii).	Name of the bidder	
(iv).	Address (along with proof of address)	
(v).	Telephone No.	

2. I/We have carefully read the terms and conditions of the offer, particularly regarding bid security, and agree to abide by these in letter and spirit. The decision of competent Authority in NDMA on any dispute arising out of offer shall be binding on me/us.

3. I/We agree to the forfeiture of the bid security if I/We to comply with all or any of the term and conditions in whole or in parts as laid down in the tender enquiry letter No. 18-3/2014-G&C which would constitute and have force of a contract between me/us and the, if I/We am/are declared a successful bidder.

1. I/We hereby undertake that the vehicle(s) will be used for bonafide/lawful purpose only.

Place:

Signature:

Date:

Name

**LIST OF VEHICLES FOR AUCTION**

<b>Sl. No.</b>	<b>Regd. No. of Vehicles</b>	<b>Model</b>	<b>RC (Available/Not available)</b>
1.	DL 9C Q0858	Maruti Esteem	Available

