



NATIONAL DISASTER MANAGEMENT AUTHORITY
Ministry of Home Affairs, Govt. of India
NATIONAL CYCLONE RISK MITIGATION PROJECT (NCRMP)
A-1, Safdarjung Enclave, New Delhi-110029.
Telephone :011-26701744 Fax No. 011-26714321



NOTICE

Project Management Unit (PMU), NCRMP invites application from eligible persons for one post of Project Manager (Under Secretary level) on deputation basis in pay matrix in the Pay level 11 (as per 7th CPC).

Application for the above post may be addressed to The Project Accountant/Admn. Officer, National Cyclone Risk Mitigation Project (NCRMP), National Disaster Management Authority (NDMA), Government of India, NDMA Bhawan, A-1, Safdarjung Enclave, New delhi-110029 within 30 days from the date of publication of this advertisement in Employment News. Applications of the persons are to be forwarded through proper channel. Details of advertisement may be seen in the project website www.ncrmp.gov.in and NDMA's website www.ndma.gov.in.

NATIONAL CYCLONE RISK MITIGATION PROJECT (NCRMP)

Advertisement No. 1-20/2010-PMU (Vol.VI)

National Disaster Management Authority (NDMA) is implementing NCRM Project with assistance from the World Bank in coordination with the States of Goa, Gujarat, Karnataka, Kerala, Maharashtra and West Bengal. The PMU (NCRMP) invites applications from eligible persons for the post to be filled up as detailed below:

Project Manager: (one post) (By Deputation) (Under Secretary level) in the pay matrix in pay level 11 (7th CPC)

Essential and Minimum qualifications for the post

As the post is proposed to be filled by deputation, no minimum qualification is prescribed.

Holding analogous post on regular basis in the parent cadre or Department.

OR

With five year's service in Level 9/ Level 10 in Pay Matrix (as per 7th CPC) corresponding to PB-2/PB-3 with Grade Pay Rs.5400 (Pre-revised scale);

OR

An Officer of General Central Service Group 'B' / CSS with 8 years' service in Level 8 (Rs.47600-151100) in Pay Matrix (as per 7th CPC) corresponding to PB-2 with Grade Pay Rs.4800 (Pre-revised Scale);

Desired Experience for the post

Candidates having experience in Project Management of Externally Aided Projects and well conversant with the working of International lending organizations such as Asian Development Bank, World Bank etc. will be given due weightage.

Duties and Responsibilities: Project Manager

- Responsible for understanding the project and providing functional support for project implementation across the board encompassing all components.
- Responsible for liaising/Co-ordination with State PIUs, World Bank and for providing inputs to the Senior Management after analyzing MIS reports etc.

Special Conditions for persons applying under the above-mentioned Deputation criteria:

Note 1 – Period of deputation will be initially for 3 year or completion of the NCRMP project, whichever is earlier.

Note 2 – The maximum age limit for appointment by deputation shall not exceed 56 years on the closing date for receipt of applications.

The terms and conditions as contained in the DOPT OM No.6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time will govern the deputation. Eligible persons may submit their application accompanied by the Vigilance Clearance and photocopies of APARs of the last five years, duly attested by an officer not below the rank of under Secretary or equivalent. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties immediately. Officer once selected will not be allowed to withdraw his/her name. Applications which are not correctly filled in or not accompanied with the detailed as explained above will not be entertained as summarily rejected without further correspondence.

Applications for the above post may be addressed to The Project Accountant/Admin Officer, National Cyclone Risk Mitigation Project (NCRMP), National Disaster Management Authority (NDMA), Government of India, NDMA Bhawan, A-1, Safdarjung Enclave, New delhi-110029 and may be submitted within 30 days from the date of publication of this advertisement in Employment News. The applications may be forwarded through proper channel along with photocopies of their ACRs for the last five years.

**APPLICATION FOR THE POST OF PROJECT MANAGER
(ON DEPUTATION)
Bio-Data Proforma**

1. Name and address in Block letter:

2. Date of Birth (in Christian era).....

3. Date of retirement under Central

Government rules:

4. Service to which belongs:

5. Educational Qualifications:

6. Whether Educational and other Qualifications required for the post are Satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Qualification Experience required	Qualifications/Experience possessed the officer
Essential (1)	
(2)	
(3)	
Desired (1)	
(2)	
(3)	

(Add additional sheet if necessary)

7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post: _____

8. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/instit./ Orgn.	Post held on regular/ Adhoc/ deputation	From	To	Level and pay in Pay matrix held on regular basis	Nature of duties (in detail highlight experience required for the post)

9. Nature of present employment i.e.,

Ad hoc or temporary or permanent _____

10. In case the present employment is held on deputation/contract basis.

(a) The date of initial appointment _____

(b) Period of appointment on deputation/contract:

(c) Name of the parent office/organization to which you belong: _____

(d) Name of the post and pay of the post held in substantive capacity in the parent organization _____

11.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with cadre clearance, vigilance clearance and integrity certificate.

11.2. Note: Information under column. 10(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.

12. If any post held on deputation in the past by the applicant, the date of return from the last deputation and other details. _____

13. Additional details about present employment:

Please state whether working under:-

(a) Central Government _____

- (b) State Government _____
- (c) Autonomous organizations _____
- (d) Government Undertakings _____
- (e) Universities _____
- (f) Others: _____

14. Are you in the Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the Pre-revised scale: _____

15. Total emoluments as per the month now drawn: _____

Level in pay matrix	Pay drawn	Total emoluments

16. Additional information, if any, which you would like to mention in support to your suitability for the post. Enclose a separate sheet, if the space is insufficient: _____

17. Whether belongs to SC/ST: _____

18. Remarks _____

Signature of the candidate

Address:

Tel./Mobile No.

E-mail.....

Date: _____

Countersigned: _____

(Employer)